

## **Art in the Afternoon Expectations**

Our program is set up to help working parents who are on a budget. You will only have to pay for your child if he/she attends. One day (unit) costs \$11. \_\_\_\_

You are expected to **pay for units in advance**. This can be done by the day, week, or month. There are no refunds, but students are welcome to use up any units that have already been paid for. \_\_\_\_

Accounts that fall behind (not paid in advance) are subject to a \$2 per day late fee. Meaning, your daily rate would change to \$13 instead of \$11 for those unpaid days. \_\_\_\_

We will accept **cash or checks** for payment. Cash is preferred. Please ask in advance to whom the check should be made. You will be charged \$15.00 for a returned check. \_\_\_\_

**Our hours of operation** are from 3-6 p.m. Out of respect for our teachers, please do not pick your child up after 6 p.m. We have families too and need to get home for dinner! You will be charged \$1 per minute after 6 p.m. to be paid that day. Unpaid late charges will be charged a unit (\$11).\_\_\_\_

**Snacks:** Please send a small snack/drink with your child. If your child comes more than once per week, you may send a gallon zip lock bag with snacks for that week that we can store it for you. Please label food and bags with your child's name. Candy will not be allowed as a snack. We will not give the children candy as treats either. There is a water fountain that can be used to get a drink after snack time, or you may send a drink. \_\_\_\_

### **Extended Art Camps:**

Early Release, Teacher Work Days, and Snow Days must be signed up for and paid in advance. We cannot guarantee that we will be open on snow days. \_\_\_\_

Early Release= 2 units

Teacher Work Days/snow days =3 units

We must meet a minimum number of students attending these days to be open for longer art camp. We will not be open during long breaks such as spring break or winter break.  
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**Art in the Afternoon is not a licensed day care facility.** We are certified art teachers offering art enrichment classes after school (We are not legally obligated to be licensed). Therefore, you will not be able to claim the money you spend on art classes as *childcare expenses* on your taxes. \_\_\_\_

If your child is noticeably sick (vomiting, rashy, lethargic), we will call you and will need to pick up your child. In the case of a true medical emergency we will call 911 and call you. We do not have medical staff at the Carver Center. \_\_\_\_

We expect your children to have fun, but also to be considerate and follow directions. If your child cannot follow directions or causes continual disruption or harm to other students, he/she may be asked to leave the program. \_\_\_\_

We have a lot of fun activities planned for your children. We also want to make sure they are learning and improving their art skills. Children benefit most when they attend regularly, on the same days each week. Good art is a process that takes time, and many projects will take more than one day. *Please don't expect artwork to come home every day.* \_\_\_\_

We plan to have an **art show** to show case the children's work. We may need to keep the artwork until after the art show. \_\_\_\_

If your child is here after 5:00, time for **homework** will be provided, although we cannot force your child to complete homework. \_\_\_\_

The registration fee (\$10) paperwork and book keeping for one year. The supply fee (\$20 part time, \$30 full time) covers supplies and materials for one year. Part time=2 days or less. Full time= 3 days or more. We may need you to bring in recycled or very cheap materials on occasion. \_\_\_\_

In order to promote our program, we may use images of the children's artwork or photos of them working on our website or in print. No names will be used.

I give Art in the Afternoon permission to use photos of my child and or art. \_\_\_\_

Thank you for affording us the opportunity to teach your child. We are very excited about this endeavor. Please don't hesitate to call us if you have questions or concerns.

Stephanie Sulzman  
Art in the Afternoon